

## UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** August 14, 2017

**Meeting called to order by:** Lloyd Zastrow, Vice Chair called the meeting to order at 8:32 a.m.

**Members Present:** Hartz, Nelan, Kannard, Patrick and Zastrow were present.

**Agents Present:** Georgson, Jones, Rob Klotz, Zoning Director and Alexa from Daily Union, Jim Schroeder, County Board Chair.

**Others Present:** Kim Buchholz, Administrative Specialist

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

---

**Roll Call (establish a quorum):** Quorum present

---

**Approval of Agenda for Possible Rearrangement:** None

---

### **Approval of July 10, 2017 Meeting Minutes:**

Motion made by Patrick seconded by Kannard, to approve the July 10, 2017 minutes as printed.

Motion unanimously approved.

---

**Communications:** None

---

**Public Comment:** None

---

### **Item:** Discussion & Possible Action on Proclamation for National 4-H Week October 1-7, 2017

Motion by Kannard, seconded by Patrick, to pass on the proclamation for National 4-H week to the County Board. Motion approved.

---

**Item: Update, Discussion and Input on the nEXT Generation Model**

**Discussion and Possible Action on Educator Positions**

The committee had a lengthy discussion on the positions of educators for Jefferson County UW-Extension Office. Attached handouts were distributed to the committee for additional information. Rob Klotz, Zoning Director, addressed the committee in support of the CNRED Educator position, specifically addressing need for a County planner function. Andy Erdman also submitted an electronic response in support for CNRED Educator.

- 1.\_ Brief summary of CNRED and Family Living Job Duties
- 2.\_ Flow Chart

Motion by Kannard for the following positions: Youth and Family Extension Educator that includes the 4-H program (focus of that position would be 4-H and Youth Development), full time Agriculture Agent, .5 4-H program coordinator and .5 CNRED educator. (Note: For budgetary purposes, roughly looking at \$114,062). Seconded by Hartz. Motion passed.

**4-H Fee and the Effects on 2018 Budget**

Jones updated the committee members with what happened at the Finance Committee during July regarding the 4-H Fee. Finance was not supportive at eliminating the 4-H fee, \$16,000 revenue, from the budget at this time. They did indicate that they may be open to a per family fee cap. Jones distributed a handout with multiple examples for the committee when looking at the 4-H fee. Handout was reviewed. Jones recommended the second option: a \$12,115 revenue generated by a \$20 fee for first child; \$15 fee for second and third; \$10 fee for each additional child. In this option, approximately 50% of the 4-H families would experience a reduction in fees. The committee provided guidance to staff to put the recommended option into the budget and then to also study the impacts of completely eliminating the fee as well.

**Item: Update of Jefferson County Farm Technology Days**

Georgson reviewed the Farm Technology portion of his written report with the committee.

**Item: Review of 2017 Departmental Budget**

Georgson reported to the committee that the budget is on track at this time.

**Item: Review of the 2018 Budget**

There was no more discussion. This agenda item was covered under the discussion on number 9. Update and Discussion on the nEXT Generation Model.

**Item: Discussion of Monthly Agent Reports**

Georgson highlighted the remaining sections of his written report with the committee. The Horticulture volunteers continue to come into the office 4 hours a week; allowing my position to duplicate my time. They were also present at the Jefferson County Fair to answer horticultural questions. Crops programming: a lot of work on yields, rainfall average is above, dry hay has been difficult. Dairy and Livestock: worked with ag in the classroom to create a 2-day tour of agricultural sites in Jefferson County. Work continues on some livestock facilities with improving facilities. Question was asked whether livestock expansions were still happening. Georgson explained that yes these were still happening but maybe on a smaller scale.

Jones reviewed his monthly written report with committee members. He stated that much of July involved the County Fair. After fair, he was involved in the follow-up for insurance for two incidents that required emergency room visits. Other items include: elections for new boards; 4-H Leaders Board, MAP and Horse and Pony; JCHP is relooking at the bylaws- they have been under a new structure for a year so they are reviewing what is working and what is not; Jefferson County's Senior livestock judging team made it to state; met with Chrissy When, our Area Director.

---

**Upcoming Agenda Items and Meeting Dates:** Future Agenda items: Update on Jefferson County Farm Technology Days, Update on nEXT Generation (draft MOU, job duties of combining positions), 2017 Budget, 2018 Budget, Monthly Reports

---

Hartz left the meeting at 10:05 a.m. Schroeder left the meeting at 10:06 a.m. The committee moved the next committee to Friday, September 8<sup>th</sup> at 8:30 a.m. (moved from September 11<sup>th</sup>).

**Adjournment:** Adjourned the meeting at 10:09 a.m.